

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER  
IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING  
EXTENTION/UPGRADATION OF AFFILIATION WITH THE  
CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

**PART-A**

(This part is to be filled by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	Affiliation Number allotted by CBSE to the school is 430257  Copy attached and marked as Annexure – 1
2	Name of the School as per affiliation letter of CBSE:	Name of the School as per affiliation letter of CBSE is T. N. Rao School for Girls
3	Address of the School:	Address of the School:  B/h. MCA Departments, Near Saurashtra University Campus, Dist : Rajkot State: Gujarat – 360005
4	Standard/level/class upto which the school is running:	The school is running From Class Nursery to Class 10
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same.	YES. The name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same.
6	U-DISE code allotted to the school:	U-DISE code allotted to the school is 24091501288
7	Name and address of the Trust/ Society/ Company (under section- 8) running the School as on date	Name of the trust: Shri Savyasachi Education Trust  Address of the trust running the school as on date: 150 feet ring road, Indira circle - Rajkot-360005  Copy attached and marked as Annexure – 2
8	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES. The Trust/Society/Company is duly registered with the competent registering authority and the registration is valid as on date.  Registration No. of Society / Trust and Validity is E/4559/Rajkot Dt.23/12/1997  Copy attached and marked as Annexure - 3
9	Purpose of present application:	Purpose of present application is for the Extension of Affiliation

*Sayali*

**Principal,  
T. N. RAO SCHOOL FOR GIRLS  
RAJKOT**

(Signature of Managing Trustee)

(Signature of Principal)

(Signature of D.E.O.)  
District Education Officer  
Rajkot.

પ્રમુખ/મને  
સંચાલી એ  
રાજકોટ.  
Managed by :  
Savyasachi Education Trust

Principal,  
T. N. RAO SCHOOL FOR GIRLS  
RAJKOT

10	Location of school	Location of school is in the municipal limits of city having population less than 15 Lakhs.
10(a)	Has the school obtained Recognition Certificate from the State Government from class 1 to 8 ?	Yes. The school has obtained recognition certificate from the state Government from class 1 to 8.
11	Number of Recognition Certificate from class-1 to 8 and date of issue:	Number of Recognition Certificate and date of issue: No.Primary/K-P/khpsh/recognition. Std 1 to 5. Dt.13/05/2011.  No. primary/KP/khpsh/recognition: 2013 - Std.6 to 8. Dt.:30/04/2013.
Copy attached and marked as Annexure – 4		
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES. The school is situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall.  Copy attached and marked as Annexure – 5
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES. The School and the Play Ground both are situated in a single compound bounded by a single continuous Boundary Wall on all sides.
14	Total area(in square meters) in respect of 12 and 13 above on which the school is situated:	Total area 7273.55 sq.mt. in respect of 12 and 13 above on which the school is situated
15	The land is in the possession of the school/Trust/Society/ Company legally by way of:	The land is in the possession of the school/Trust legally by way of Sale Deed  Copy attached and marked as Annexure – 6
16	Name of the Owner/Lessee of the land in respect of point-14 above:	Name of the Owner of the land in respect of point-14 above is Shri Savyasachi Education Trust.
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	Land is in the Name of Trust. Principal, <b>T. N. RAO SCHOOL FOR GIRLS RAJKOT</b>
18	Is any public road, canal or through-fare, HT line etc. Passing through the land in respect of Point-14 above?	NO. Any public road, canal or through-fare, HT line etc. is not passing through the land.

(Signature of Managing Trustee)

प्रमुख/सेने. १२११  
सव्यसाची एज्युकेशन ट्रस्ट  
राजकोट  
President/Mana. Trustee  
**T. N. Rao School - Rajkot**  
Managed by :  
**Savyasachi Education Trust**

(Signature of Principal)

Principal,  
**T. N. RAO SCHOOL FOR GIRLS  
RAJKOT**

(Signature of D.E.O.)

District Education Officer,  
Rajkot

**INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS**

19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes. The school has been inspected by the Government engineer and the school building been found structurally safe for running a school.  Copy attached and marked as Annexure – 7
19(a)	If yes the date of last inspection:	01-04-2018.
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes. The school has been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety.  Copy attached and marked as Annexure – 8
20(a)	If yes the date of last inspection:	21-08-2018.
21	Has the school compound been checked by the public health department and the sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes. The school compound has been checked by the public health department and the sanitary conditions been found to be satisfactory and the water has been found safe for drinking.  Copy attached and marked as Annexure – 9
21(a)	If yes the date of last inspection:	19-07-2019.

**INFORMATION REGARDING STAFF**

22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES. The school has well defined service rules and conditions for its employees as per prevalent norms of appropriate Government.  Copy attached and marked as Annexure - 10
23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	As per the Annexure attached herewith as Annexure - 11
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to individual is not allowed)	YES. The salary to the teachers and other employees of the school is being paid through the bank by mode of electronic clearing and the payment by cheque or cash to individual is not allowed.  Copy attached and marked as Annexure – 12

*Sanyaschi*

Principal,  
**T. N. RAO SCHOOL FOR GIRLS**  
**RAJKOT**

Signature with Stamp  
(of School Manager)

प्रमुख/मने. ट्रस्टी  
संयसाची एज्युकेशन ट्रस्ट  
राजकोट.

(Signature of Managing Trustee)

Signature with Stamp  
(of School Principal)

Principal,  
T. N. RAO SCHOOL FOR GIRLS  
RAJKOT

(Signature of Principal)

(Signature of D.E.O.)  
District Education Officer  
Rajkot.

प्रमुख/मने. ट्रस्टी  
संयसाची एज्युकेशन ट्रस्ट  
राजकोट.  
Managed by :  
**Sanyaschi Education Trust**

**PART-B**

(This part to be filled-up by the District Education Officer after verifying all supporting documents and Certificates in original and visiting the school)

File No.....

Date of Issuance: 30.07.2019

1

This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct

2

Is the school recommended for extension/upgradation of affiliation?

Yes. The school is recommended for further five years of Extension of Affiliation.

Signature:  
District Education Officer  
Rajkot.

(Name and stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL

NAME OF DISTRICT : Rajkot

Counter Signature:

Resident Additional Collector  
Rajkot District

(Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorized representative\*)

NAME OF DISTRICT: Rajkot

(\*Not Below the rank of a Group-A Gazetted Officer)

*Sanyaschi*

Principal,  
T. N. RAO SCHOOL FOR GIRLS  
RAJKOT

(Signature of Managing Trustee)

(Signature of Principal)

(Signature of D.E.O.)

प्रमुख/संस्थापक/माना. Trustee

Principal

District Education Officer  
Rajkot.

संयसाची शिक्षण संस्था / T. N. RAO School - Rajkot

T. N. RAO SCHOOL FOR GIRLS  
RAJKOT

Managed by :  
Savyasachi Education Trust

**PART-B**

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Signature:  
District Education Officer  
Rajkot.

(Name and stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL

NAME OF DISTRICT : Rajkot

Counter Signature:

*[Signature]*  
Resident Additional Collector  
Rajkot District

(Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorized representative\*)

NAME OF DISTRICT: Rajkot

(\*Not Below the rank of a Group-A Gazetted Officer)

*[Signature]*

Principal,  
**T. N. RAO SCHOOL FOR GIRLS**  
RAJKOT

(Signature of Managing Trustee)

(Signature of Principal)

(Signature of D.E.O.)

District Education Officer  
Rajkot.

प्रमुख/सचिव / Mana. Trustee

सव्यसाची शिक्षण ट्रस्ट / T. N. RAO School - Rajkot

राजकोट. Managed by :

Savyasachi Education Trust

Principal,  
**T. N. RAO SCHOOL FOR GIRLS**  
RAJKOT